

## **HOW TO USE LAYERED PDF DOCUMENTS**

This is an interactive PDF file that contains several preliminary designs of highway improvements.

To view such documents, it is important to know how to use the “layers” function in PDF documents, specifically using Adobe Reader X. (Before you begin, please SAVE THE FILE to your computer by selecting “save copy” or right-clicking and selecting “save target as” or the appropriate save option.)

To view the alternative maps, please open the document in Adobe Reader (any version will do, but these instructions are specific to Adobe Reader X). Then, look at the vertical column of tabs to the left, and select the one marked “layers” or indicated by an icon that looks like a stack of papers. It should be the third icon down. This will cause a window to slide to the right. (It may already be open.) In that window, which will be marked “Layers,” there is an empty box for each alternative map with that alternative’s name beside it. By clicking the box, you will switch on that layer and the box will be marked with an “eye” symbol. If you select all the boxes, all maps will be visible but will be on top of each other like a stack of maps on a desk, so only select one box at a time to view the corresponding map. To view the next map, “unclick” the box and select the next alternative you want to view and it will be displayed.

### **Trouble using this document? Questions about how to see the layers?**

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